

**Partner Organisation Legal Name: Brigitte Hertz**

General description	We offer courses on Timemanagement, Projectmanagement, Presentations, Supervision and Career planning for scientists
Key Persons and Expertise	Brigitte Hertz, director
Key Research Facilities, Infrastructure and Equipment	We are an organization with many trainers and a strong network in the academic world
Previous and Current Involvement in Research and Training Programmes	<p>We are involved in many training programs of Dutch universities and research schools. E.G:</p> <ul style="list-style-type: none"><li>• <i>PhD Success</i> for the Vrije Universiteit Amsterdam</li><li>• <i>Supervising PhD students</i> for the Rijksuniversiteit Groningen</li><li>• <i>Research Management for PhD students</i> for the Erasmus Universiteit Rotterdam</li></ul> <p>We participated in the EU programs FINON, TIN-ACT and MUSIQ.</p>
Relevant Publications and/or Research / Innovation Product	<p><i>Project Management for PhDs</i>, de Bruin &amp; Hertz, 2017 (2<sup>nd</sup> edition) Boom, ISBN 9789024407101.</p> <p><i>PowerPoint Slides as Speaking Notes: The Influence of Speaking Anxiety on the Use of Text on Slides</i>. Hertz, Kerkhof, van Woerkum. Business and Professional Communication Quarterly, 2016, Vol. 79(3) 348–359.</p> <p><i>Spotlight on the presenter. A study into presentations of conference papers with PowerPoint.</i>(Dissertation) Hertz, 2015.</p>